REGULAR SESSION

Monday, May 2, 2022

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening May 2, 2022, at 5:30 PM with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson and Larry Ross (5). Also present was City Attorney Todd Luckman, Public Works Superintendent Willie Smith, Police Chief Marc McCune, City Clerk Liz Steckel, and Assistant Clerk Marie Beam.

For Public Comment, local business owner Melinda Field was present to check on the status of the City of Silver Lake Code Book update process. She was also interested in the process of codification once the first draft is received and inquired if the draft code book will be available for public review. City Attorney Luckman informed Mrs. Field that it will be available for review and any concerns can then be brought to Councilmembers. Mrs. Field also asked what Public Works Superintendent Smith found out about hanging additional Christmas Lights on the electric poles along Highway 24. Evergy informed Smith that every pole would have to be on a separate meter and there would be a minimum charge for each one all year. Mrs. Field also inquired about the status of the lights on the welcome signs. Superintendent Smith is currently working with Evergy to get a price estimate from them.

Silver Lake Library Director Nikki Womack was present to let Council know the temporary story walk is up in Little Lake Park.

Local resident Larry Kosek was present for public comment to ask Council what could be done about the poor drainage on the easement on Center Drive. Public Works Superintendent Smith let Mr. Kosek know that the maintenance of the property is the land owner’s responsibility even if the land is part of an easement. Mr. Kosek also let Police Chief McCune know that he has seen numerous people run stop signs around town.

Travis LaDuke with Shawnee Fire District #1 was present during public comment to request the use of American Rescue Plan Funds received by the city to purchase a second cardiac monitor. The cardiac monitor would be for the fire station on Highway 24 and would cost 33,000 dollars. Council will consider the request and contact Mr. LaDuke if they have any further questions.

A motion was made by Councilmember Ross to approve the minutes of the April 18, 2022 meeting as amended. The motion was seconded by Councilmember Bryant and carried.

Councilmember Bryant presented the monthly financial report.

Claim vouchers in the amount of 83042.67 dollars were submitted to the Council for appropriation. An Ordinance entitled "An Ordinance Appropriating Money to Pay Certain Claims" was introduced. A motion was made by Councilmember Robinson and seconded by Councilmember Fisher that said Ordinance be accepted as read and was then placed on final passage by a roll call vote: AYE: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson and Larry Ross (5) NAY: None. With no further discussion the Ordinance was declared passed and was given No. 2527.

In accordance with the statutes, Mayor Smith has prepared for Council a list of the following names for appointive office to the City of Silver Lake for a one (1) year term: City Clerk – Liz Steckel; Assistant City Clerk – Marie Beam, Public Works Superintendent – Willie Smith; Public Works Assistant – Bill Berndt; Part-Time Public Works Employee – Ron Taylor; Part-Time Public Works Employee – Gary Ross; Police Chief – Marc McCune; Full-Time Police Officer – Doug Ashcraft; Part-Time Police Officer – Gage Steckel; Part-Time Police Officer – Dustin Zahn; City Attorney – Todd Luckman; City Judge – Alan Streit. Council President – Councilmember Robinson; Finance Department – Councilmember Bryant; Police Department – Councilmember Ross; Water Department – Councilmember Fisher; Street Department – Councilmember Robinson; Park Department – Councilmember Pegram. A motion was made by Councilmember Bryant, seconded by Councilmember Pegram, and approved that Mayor Smith's recommendations be accepted.

City Clerk Steckel presented the quarterly financial report.

Council reviewed bids received from Sunflower Paving, Inc., and Bettis Asphalt & Construction, Inc. for the 2022 Street Repair Project, with Bettis Asphalt being the low bid. Councilmember Robinson made a motion to award the 2022 Street Repair Project, Curb and Gutter portions number one through four to Bettis Asphalt & Construction, Inc. at a bid price of 89,600 Dollars. A motion was seconded by Councilmember Fisher and approved. City Attorney Luckman will proceed with the documents for this project.

Public Works Superintendent Smith returned with the answers to the questions asked by Council at the previous meeting regarding the Water Tower Maintenance Program Proposals. After discussion, Councilmember Pegram made a motion to accept the proposal from Viking Industrial Painting for a Ten-Year Water Tower Maintenance Program with the first year cost of 194,950 dollars. The motion was seconded by Councilmember Fisher and passed.

Public Works Superintendent Smith requested 3950 dollars already allocated to come from the Capital Improvement Fund to replace the Gutters on the Police Station. Council directed Superintendent Smith to proceed with the quote he received from Gardner Roofing to replace the gutters.

Police Chief McCune presented the Monthly Police Report. Chief McCune reported that he has been working on getting inoperable vehicles removed from town. Chief McCune informed Council that the Westboro Baptist Church will be picketing the Silver Lake High School Graduation on May 15, 2022. The Gay Straight Alliance will also be in attendance. Police Chief McCune is working with School and City Officials on a security operation plan to ensure a smooth graduation ceremony.

Public Works Utility Superintendent Smith presented the Monthly Public Works Report. Superintendent Smith requested 1500 dollars for chlorine. Councilmember Robinson made a motion to approve the request not to exceed 1500 dollars. The motion was seconded by Councilmember Ross and passed. Smith also requested an additional 1400 dollars for the City’s Christmas Tree. Councilmember Pegram made the motion to approve the request, which was seconded by Councilmember Ross and passed. Superintendent Smith let Council know that Earth Day went very well, and thanked Bahm Construction for donating two forty-yard roll offs. Superintendent Smith plans on working on potholes around town once the temperature consistently reaches at least 80 degrees.

City Clerk Steckel told Council that the City’s Auditor is scheduled to present the 2021 Audit at the meeting on May 16, 2022.

Councilmember Pegram complimented Superintendent Smith on his machinery maintenance program.

Councilmember Robinson requested clarification on the City’s bidding process. As a Third-Class City, Silver Lake is not required to put all jobs out for bid. He also asked if the City is applying for any grants. City Engineer Pat Cox keeps the City up to date on available grants and recommends what we apply for.

Mayor Smith inquired if Superintendent Smith has purchased a hoop shed to replace the salt and sand shed. Superintendent Smith is researching the warranty on the building. Mayor Smith reminded Council that City Hall will be closed on May 17, 2022 for City Clerk Steckel and Assistant Clerk Beam to attend online budget training. Mayor Smith read a thank you letter from the Silver Lake Ball Association for the City’s donation. Mayor Smith announced that May 1 – May 7, 2022 is Professional Municipal Clerks Week. Councilmember Fisher made a motion to adopt a proclamation that stated such. The motion was seconded by Councilmember Robinson and passed.

The next meeting is scheduled for Monday, May 16, 2022, at 5:30 PM. The following meetings are scheduled for Monday June 6, 2022, at 5:30 PM, and Monday, June 20, 2022, at 5:30 PM.

With no further business to come before Council, Councilmember Robinson moved to adjourn the meeting at 6:45 PM. Councilmember Ross seconded the motion and the motion carried.

Marie Beam, Assistant Clerk